



## Indian Centre for Space Physics

[Autonomous Institute registered under Section 25, The Company Act 1956]

466, Barakhola, Netai Nagar, Kolkata – 700 099, West Bengal

Webpage - <http://csp.res.in>, Email – [root@csp.res.in](mailto:root@csp.res.in)

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### NOTICE INVITING TENDER

Tender Ref. No.: ICSP/ SBFICSP/Main Building/2024-2025/01

Dated: 27/12/2024

Sealed tenders are invited from *bona fide* contractors with credential for construction of proposed two storied educational building, boundary wall, strong room, plumbing and electrification work (Complete work on a Turnkey basis) of Stratospheric Balloon Facility of Indian Center For Space Physics at P.S. Rajnagar, mouza-Chandrapur, J.L.No -90, District:- Birbhum.

*Shourabha*  
*27/12/2024*

Terms and Condition:

1. All potential bidders should visit the plot before submitting the bid. No queries after the submission will be entertained.
2. A Hardcopy will be posted at the security room of ICSP head quarter (address given in letter head). Anybody requiring hardcopy of the tender document must collect from the head quarter of ICSP. Contact 9163409293 if necessary. For tender related queries contact 9874874672
3. The construction must be certified by qualified LBS and ESE
4. All cements related work must be done with Ultratech / ACC / equivalents
5. The bidder is solely responsible for the security of all building materials inside the construction area.
6. The lowest bidder will be interview by our expert committee when the original credential have to be produce any minor changes of the construction related activities, scheduling etc have to be done during this meeting.
7. All clarification have to be made before the work order issued
8. The completed structure has to be handed over to ICSP within 8 months of receiving the Work Order.
9. The money can be paid only in two instalments during the period of work order issue and the completion of the work.
10. Any accidents (including injuries, disease etc.) taking place during construction activity are to be taken care of by the bidder.
11. All disputes are to be settled through discussion.
12. The entire schedule of work must be submitted including the timeline.
13. The cost of electricity must be borne by the bidder.
14. The authority of ICSP can and will inspect the progress of the work at any time of its choice.
15. An Affidavit has to be signed prior to receiving the work order. The bidder is bound to complete the work once the advance is accepted. If the job is left incomplete or not as per the tender document, the bidder is liable to return the full advance amount independent of the progress of the work.
16. The combined turnover of past two financial years (22-23 and 23-24) must not be less than 1.5 Crore.
17. The bidder must employ unskilled labour only if they have MGNREGA job card.

*Bhawsini*

**SCHEDULE OF TENDERING:**

1.	Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	27/12/2024 at 19:30 IST
2.	Documents download start date (Online)	28/12/2024 from 00:00 IST
3.	Bid Submission Start Date & Time	28/12/2024 from 00:00 IST
4.	Documents download end date (Online) & Bid Submission Last Date & Time at Indian Centre for Space Physics, 466 Borakhola, Netai Nagar, Kolkata 700084	13/01/2025 up to 17:00 IST
5.	<b>OPENING OF FINANCIAL BID</b>	13/01/2025 from 18:00 IST
6.	Documents to be Submitted	Bidder should submit the scanned copies in the electronic format at proper place of the following documents:-  i) Valid Trade License of the Company ii) PAN CARD iii) Valid Acknowledgement of IT returns (For last 3 years) iv) PT Certificate for Last three years v) Valid document for GST registration and up to date copy of return submission vi) The credential / completion certificate of similar nature of work

*Shankar*

Annexure I

**FURNISHING BASIC INFORMATION**

(To be furnished in the company's official letter pad)

1.	Name of the Bidder	
2.	Address for Communication	
3.	Contact Number(s)	
4.	E-mail ID	
5.	Trade License No. (Please enclose copy of Trade License)	
6.	PAN(Please enclose copy of PAN card)	
7.	GST No.(Please enclose copy of GST)	
8.	Do you have previous experience for supplying similar nature of items (Please enclose copy of purchase order & user list, if yes)	
9.	Annual Turnover as per Audited P/L ACCOUNTS & BALANCE SHEET	2021-22: Rs..... 2022-23: Rs..... 2023-24: RS..... Average Annual Turnover: Rs.....
10.	Status of the bidder(Please enclose copy authenticating your status)	Manufacturer/Dealer/Distributor/Selling Agent/ contractor (Please put tick mark)

I hereby declare that the above information is true and correct to the best of my knowledge and belief. In case of any false/wrong/misleading information, I shall be bound to take the decision taken by the Tender Inviting Authority.

Signature of the Bidder

(With Seal)