

INDIAN CENTRE FOR SPACE PHYSICS

Chalantika 43, Garia Station Rd., Garia, Kolkata 700084

Travelling Allowance Bill for Official Tour

1. Name:
2. Designation:
3. Basic Pay:
4. Institution::
5. Title of Seminar/conference/meeting:
6. Duration of the meeting:
7. Whether free board/lodging provided by the place of visit
8. Details of the Journey by Train/Air

Departure			Arrival			Mode of Travel	Fare Paid		Ticket No.
Place	Dt	Time	Place	Dt	Time		Rs.	P.	

9: Details of the Journeys performed on Road

Departure			Arrival			Mode of Travel	Fare Paid		Remarks
Place	Dt	Time	Place	Dt	Time		Rs.	P.	

10: Duration of the Journey

11: Amount received from any other sources for the same programme.

I certify that the information given above is true.

Signature of the Participant